

APPENDIX B. CHECKLIST FOR THE MASTER OF SCIENCE DEGREE -- PLAN B
(Coursework Master's)

Corresponds to Handbook version 15.2

Please note that this checklist is a shortened version of the requirements for the Master's degree. See the relevant sections of the *Handbook for Graduate Students* and the *Graduate School Bulletin* for a complete discussion of the requirements.

___ **I. CORE COURSES** (Select one each from 4 of the 5 pairs below. Students who entered the program prior to the Fall 2014 semester must select 1 course from each of the 2 areas where the lowest proficiency examination scores were obtained. Must be completed or bypassed within 2 years.)

Analytical: CHE 626 or CHE 623 _____ Biological: CHE 550 or CHE 552 _____
 Inorganic: CHE 510 or CHE 514 _____ Organic: CHE 538 or CHE 535 _____
 Physical: CHE 547 or CHE 548 _____

___ **II. EXTRADEPARTMENTAL COURSES** (6 or more credits relevant to career goals; need approval by Graduate Program Committee, but need not be graduate-level courses.)

Course	Credits	Course	Credits

___ **III. TOTAL CREDITS** (Minimum of 30 credits of regular graduate courses; overall GPA of 3.0 or higher; maximum of three credits of seminar, colloquium, or practicum courses; cannot use CHE 790, 748, or 768.)

Course	Credits	Grade	Course	Credits	Grade
Total Credits:		Total Quality Points:		GPA:	

___ **IV. ADDITIONAL CHEMISTRY COURSES** (Beyond the core courses in I. above. One additional course in each of 3 of the following: analytical/radiochemistry, biological, inorganic, organic, and physical chemistry. Only courses having 2 or more credits may be counted.)

Course	Credits	Course	Credits

___ **V. UPPER-LEVEL COURSES** (Minimum of 15 hours in 600- or 700-level courses; may use CHE 790 here, but not in II or IV above. At least 12 hours must be in CHE courses.)

Course	Credits		Course	Credits

___ **VI. APPROVAL OF COURSES** (Petition to Graduate Program Committee to approve complete program of courses for degree.)

Date _____

___ **VII. FORMATION OF ADVISORY COMMITTEE** (Chair or co-chair must be full member of the Graduate School Faculty; one member must be outside the area of specialization; minimum of 3 members.)

Date _____ Members _____

___ **VIII. APPLICATION FOR DEGREE** (Submit via myUK by about Feb. 10, June 20, Sept. 20, for May, August, December degree.)

___ **IX. FINAL CHECK OF GRADES** (Secure official transcript to check all grades and courses. Have all S and I grades (except for any *residence* courses) converted to regular, letter grades. Minimum 45-60 days in advance.)

Date _____

___ **X. FINAL EXAMINATION** (To be given not later than 8 days before the last day of classes of the semester in which the degree is to be awarded. Must be scheduled with the Graduate School at least two weeks ahead of time. Can have no outstanding I or S grades.)

Date of Master's/Specialist Final Examination form _____

Date of Final MS Examination _____

___ **XI. DEPARTMENTAL CHECK-OUT** (Complete Separation form.)

Date _____