

APPENDIX A. CHECKLIST FOR THE MASTER OF SCIENCE DEGREE -- PLAN A
(THESIS MASTER'S)

Corresponds to *Handbook* version 15.5

Please note that this checklist is a shortened version of the requirements for the Master's degree. See the relevant sections of the *Handbook for Graduate Students* and the *Graduate School Bulletin* for a complete discussion of the requirements.

___ I. **CORE COURSES** (Select one each from 4 of the 5 pairs below. Students who entered the program prior to the Fall 2014 semester must select 1 course from each of the 2 areas where the lowest proficiency examination scores were obtained. Must be completed or bypassed within 2 years.)

Analytical: CHE 626 or CHE 623 _____ Biological: CHE 550 or CHE 552 _____
 Inorganic: CHE 510 or CHE 514 _____ Organic: CHE 538 or CHE 535 _____
 Physical: CHE 547 or CHE 548 _____

___ II. **TOTAL CREDITS** (Minimum of 30 credits of graduate course work, GPA of 3.0 or higher, maximum of four credits of seminar, colloquium, or practicum courses. Up to 10 credit hours of research or independent study courses (CHE 780, CHE 790, or CHE 768) can be used toward the minimum of 30 course credits. Research or independent study courses can be used to satisfy the Graduate School's requirement of 15 credits of courses at 600- or 700- level.

Course	Credits	Grade		Course	Credits	Grade
Total Credits:		Total Quality Points:			GPA:	

___ III. **CHEMISTRY COURSES** (Minimum of 20 hours in 500-, 600-, or 700-level chemistry courses, not including CHE 790, 748, 768.)

Course	Credits		Course	Credits

___ IV. **UPPER-LEVEL COURSES** (Minimum of 15 hours in 600- or 700-level courses; CHE 790 may be used here, but not in II. above.)

Course	Credits		Course	Credits

___ **VI. SELECTION OF RESEARCH ADVISOR** (Complete Research Advisor Interviews form.)

Date of final sign-off by DGS _____

___ **VII. FORMATION OF ADVISORY COMMITTEE** (Chair or co-chair must be full member of the Graduate School Faculty; one member must be outside the area of specialization; minimum of 3 members. Must be done before obtaining any summer RA support.)

Date _____ Members _____

___ **VIII. APPLICATION FOR DEGREE** (<https://gradschool.uky.edu/degree-forms>)

___ **IX. FINAL CHECK OF GRADES** (Secure official transcript to check all grades and courses. Have all S and I grades (except for any *residence* courses) converted to regular, letter grades. Minimum 45-60 days in advance.)

Date _____

___ **X. FINAL EXAMINATION** (To be given not later than 8 days before the last day of classes of the semester in which the degree is to be awarded. Must be scheduled with the Graduate School at least two weeks ahead of time. Can have no outstanding I or S grades.)

Date of Master's/Specialist Final Examination form _____

Date of Final MS Examination _____

___ **XI. SUBMISSION OF MS THESIS** (Final, corrected, checked, and accepted copy must be submitted to the Graduate School within 60 days of date of final examination.)

Date Thesis Submitted and Accepted _____

___ **XII. DEPARTMENTAL CHECK-OUT** (Complete Separation form.)

Date _____